

BAINBRIDGE ISLAND FIRE DEPARTMENT

BOARD OF COMMISSIONERS

Meeting Minutes

June 2, 2021

The June 2, 2021 Board of Fire Commissioners meeting was conducted “virtually” due to the restrictions put on public meetings by Governor Inslee. The restrictions were put in place due to the ongoing health concerns presented by the COVID-19 pandemic. Commissioners participated in the meeting remotely and the public was provided the opportunity to listen to the proceedings.

Vice-Chair Fritz von Ibsch called the meeting to order at 6:30 PM. Present (remotely) were Commissioners Tim Carey, YoungSuk Cho and Scott Isenman; Fire Chief Hank Teran; Deputy Fire Chief Jared Moravec; Volunteer Program Coordinator Jay Rosenberg; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

Chief Teran added one item to the Fire Chief’s Report and, at the request of the Board, an Executive Session after the first Business Agenda item.

FIRE CHIEF’S REPORT

- COVID-19 Vaccine update: DC Moravec provided an update to the vaccination effort on the Island. Approximately 75.8% of Island residents over the age of 11 have initiated the vaccination process. June 5 will be the final mass vaccination clinic on Bainbridge providing approximately 1,000 second doses.
- Promotional ceremony date: Chief Teran announced that the Department will hold a promotion ceremony for several members on June 28th at 11:00 at the High School.
- Retirement ceremony date: Chief Teran also announced that the retirement ceremony for Battalion Chief Greg Borgen will be on July 10th at Station 21. The time for the ceremony has not yet been determined.
- Kitsap 911 ballot measure update: Chief Teran noted that former SKF&R Fire Chief and current WFCFA President Steve Wright will Chair the “Yes” committee for this ballot measure.
- WA Fire Chiefs Association election: Chief Teran has been reelected to a 2nd term as Vice President of the WFC Association.
- Wildfire season preparation: DC Moravec briefed the Board on a number of initiatives the Department is engaged in preparation for the upcoming wildfire season including: annual wildfire training; wildland apparatus readiness checks; station wildfire mitigation efforts; and, wildfire messaging campaign including social media.
- Future Board meeting calendar: Chief Teran asked the Commissioners to provide any meeting conflict dates they have over the summer. The July 21 BOC meeting will be cancelled due to the unavailability of Staff.

Emerging Issues:

- BIFD merchandise: Chief Teran noted that the sale of BIFD merchandise through the Volunteer Association is being re-invigorated with new items for sale and greater availability for the public to purchase the items. All proceeds will benefit the Volunteer Firefighter Association.
- MSO update: Chief Teran noted the resignation of the Medical Services Administrator Dave Coatsworth, effective June 30, 2021. Negotiations with the Local continue regarding a permanent Medical Services Officer (MSO).

GOOD OF THE ORDER

Commissioner Isenman noted his participation in the Health Information Exchange (HIE) working group. The group is looking at the viability of a centralized health information system and data exchange.

Commissioner Carey noted the recent fly over by a USN Blackhawk helicopter.

Commissioner Cho noted the upcoming KCFCA picnic to be held in July. Commissioner Cho also mentioned the volunteer pension legislation that passed in 2020 increasing the annual retirement benefit for volunteers.

PUBLIC COMMENT

None

CONSENT AGENDA

(Vouchers totaling \$737,727.43, May Payroll, Meeting Minutes 5/19/21) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Cho seconded the motion and the motion passed.

BUSINESS AGENDA

1. New Volunteer Recruit Acceptance

Chief Teran requested the conditional acceptance of the following four (4) new recruit volunteer firefighters:

Victor Cheng
Jack Gardner
Daniel Sackett
Mitch Shapley

The recruits have successfully completed the interview process and will be required to complete the administrative onboarding process prior to full acceptance. Commissioner Cho moved to conditionally approve the four new recruit volunteers as presented. Commissioner Isenman seconded the motion and it pass unanimously.

EXECUTIVE SESSION

At 7:17 PM Commissioner von Ibsch called for an Executive Session to last for 20 minutes. The Executive Session was called per RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office.

The regular open public meeting resumed at 7:37

BUSINESS AGENDA

2. Board Vacancy

The Board discussed the vacant Commissioner Position #3 and the process to be used to fill the vacancy. The appointed Commissioner will serve until the end of 2021. Commissioner Cho was in favor of advertising the position. Commissioner Isenman preferred to appoint from the names of individuals who had inquired about the vacancy. Commissioner Isenman moved to move forward with the appointment without advertising. Commissioner Carey seconded the motion and the motion passed 3-1 with Commissioner Cho voting against. The Board then considered several names of individuals who had indicated interest in the vacancy. After a lengthy discussion, Commissioner Carey moved to appoint Andrea Chymiy as Fire Commissioner and nominated David Coatsworth to the vacancy in the event that Ms. Chymiy declined the appointment. Commissioner Isenman seconded the motion and the motion passed 3-0 with Commissioner Cho abstaining.

ADJOURNMENT

The meeting was adjourned at 8:16 PM.

Submitted by:

Hank Teran

[Hank Teran \(Jun 22, 2021 09:38 PDT\)](#)

Henry A. Teran, Board Secretary

Approved

June 16, 2021